

# South Creake Parish Council

Minutes of the Parish Council Meeting held on Monday 7<sup>th</sup> March 2022 at 7.30 pm in the South Creake Memorial Pavilion.

Present:

Councillors: P Abbey (Chair), T Allen, S Baldwin, B Rosen, P Collins, L Goodall, R Chantree, B Sexton, S Hunt, and Locum Clerk: Sarah Raven,

Members of the Public: 7

1. Welcome by Chairman to Councillors and Members of the Public.
2. Apologies for absence:  
Apologies were given by Sarah Harvey (Clerk) and Cllr M Chenery (County Councillor).
3. Declarations of interests: -  
None
4. Borough and County Council Report:  
No report from Borough Councillor. County Councillor M Chenery has no update on the Traffic Regulation Order (Speed Reduction between South and North Creake). He has agreed to contact Cllr A Jamieson for an update. Cllr Chenery has agreed to pay half the cost of the new SAM2 batteries amounting to £144.
5. Public Participation:
  - Report read out for the Village Hall (attached).
  - Discussion regarding tree survey and planting. There is ivy growing on the trees along Church and Burnham Road. Responsibility for these trees would be the landowners. There is a program in place to deal with these trees by the landowner.
  - Allotment trees will be included in the tree survey but at present an oak tree has ivy on it. Cllr P Abbey and Cllr B Sexton to action.
  - Discussion regarding trees planted on the Playing Field "Meadow". Concerns raised whether the grass underneath the trees will be an eyesore from being left uncut. Concerns raised whether the fruit trees being planted around edge of the children's play equipment will cause problems regarding wasps from dropped fruit
  - Road B1355 to Leicester Square Farm (RB8) is in a state with potholes. Cllr B Sexton explained Highways would maintain the potholes. Hauliers have been asked to repair when weather suitable. This is in hand to deal with.
6. Minutes of the last council meeting:  
The Minutes of the meeting held on 24<sup>th</sup> January 2022 were PROPOSED, SECONDED and APPROVED as a correct record of the proceedings and signed by the Chair, Cllr P Abbey.
7. Matters Arising from the Minutes for information only:  
None.

8. Co-Option:  
Application for co-option has been received. It was PROPOSED, SECONDED and a majority vote in AGREEMENT to co-opt Shane Hunt onto the Council. A Declaration of Acceptance was signed.
9. Norfolk Record Office of Old Minute Books:  
Discussion regarding the pros and cons of placing the old minute books with the Norfolk Record Office. Keep on Agenda for next meeting to discuss with Clerk.
10. Open Spaces:
  - a. Tree Packs (Million Trees for Norfolk Campaign) – The packs have been delivered and planted. Cllr P Abbey thanked Councillors who helped to plant these. Cllr P Abbey will place a report on the website and update the Queens Green Campaign to explain about the trees being planted.
  - b. Quotes for Tree Survey – Quotes not received - ongoing.
  - c. Materials for the Telephone Kiosk – Volunteer had offered to paint the telephone kiosk. BT had supplied paint kits. The Kiosk on the Green has some damage to the door. Repairs will need to be undertaken to the door. Discussion on the use of the kiosk on the Green as a library or information centre. Cllr S Baldwin offered to be custodian of the library.
  - d. Painting of the Railings at Johnsons Bridge: Volunteer had offered to complete repairs and repaint the railings of the bridge. Unfortunately, Norfolk County Council will not allow permission for this to be undertaken because of being over a watercourse.
  - e. Donation under S137 to the Tennis Club for fencing: Tennis Club had asked for a donation of £500. The PC had already supported an application for the Tennis Club to make a CIL grant application. It was PROPOSED, SECONDED and AGREED to contribute £500.
  - f. Land at Burnside – No updates at present from the owners.
  - g. Land at Swan Hill Road – This is to be placed on the agenda for next meeting for an update from Clerk on her return who has all contacts.
  - h. Norfolk Rivers Trust, Fish Refuge to Flood Attenuation feature: Norfolk Rivers Trust had a site visit and would be starting work on the 14<sup>th</sup> March. This would allow a marshier area for wildlife.
  - i. Millennium Seat refurbishment – Seat around tree on The Green. Wood is beginning to rot. It was agreed to obtain quotes to undertake the repair work.
  - j. Windfarm Grant – Information boards for ducks. The grant has been provided for an A1 size board. Cllr P Abbey had explained the delay in responding back to the Windfarm. There are funds available still from Jacks Lane Windfarm if a top up is needed. Cllr B Rosen and Cllr P Abbey to cost boards and apply for grant top up.
  - k. Play Inspections – Annual Play Inspection would need to be booked for Wicksteed to come out. AGREED for Clerk to contact. Weekly play inspections need to be undertaken and recorded. Locum Clerk, Sarah Raven to undertake inspections until Clerk returns and liaise with Clerk regarding taking over inspections.
  - l. Second Defibrillator for the village: Telephone Kiosk near School could house a defibrillator. One is already at the Village Hall. It was AGREED not to take any further action on this.

11. Correspondence:
  - a. General correspondence received:
    - i) Email from Cllr Morley (Borough Councillor) regarding a small pot of money is available to community groups. Locum Clerk to find details and might be helpful to Tennis Club.
    - ii) Email from Parishioner regarding 33 Back Street application to Borough Council.
    - iii) Email from North Creake Parishioner regarding taking on an Allotment. Responded to go on the reserve list for an allotment.
    - iv) Norfolk County Council regarding Johnsons Bridge - agenda item discussed
    - v) North Creake Parish Council thanking the PC for the paint kit supplied for the BT phone box.
    - vi) Various from members of the public regarding damage to green houses on allotments following storm damage. Bonfires and risk of smoke into residential properties.
    - vii) Allotment Holder asking for clarification of dogs on the allotment. Agenda item regarding signage.
    - viii) Member of public regarding Back Lane Private Parking Signs and bins. This has been resolved.
    - ix) Telephone conversation with Locum Clerk regarding Courtine Hall. Meeting would be welcomed by them who have taken over Barmer Hall Farm. Cllr B Sexton would meet on behalf of the PC on the 16<sup>th</sup> March.
    - x) Email from Able Community Care regarding signs regarding cold callers. This has been forwarded to the Parish Newsletter. Cllr P Abbey to place on website
    - xi) Norfolk Resilience Forum emailed to explain the multi-agency group. Discussion as to being added to the cascade alert system and community plan. Place on agenda for discussion at next meeting. Locum Clerk to find out examples for Councillors to peruse before next meeting.
  - b. Correspondence received since 1<sup>st</sup> March 2022 - None
12. Highways Matters:
  - a. River Burn bridge hand railings extension – Raised with Norfolk County Council regarding the hand railings were either too short or too long. No updates from Norfolk County Council yet.
  - b. Matters reported to Clerk – Potholes have been reported through the Norfolk County Council system.
13. Footway Lighting:
  - a. Lighting problems - None
14. Finances:
  - a) Payments under Late Payments Interest Act (1998): None
  - b) Payments approved:
    - i) Norfolk Parish Training & Support £177.29
    - ii) East of England Trees £1230.00

- iii) Norfolk ALC £141.64
  - c) Finances received during December and January –
    - i) Interest Premium Account £0.02
    - ii) Funding for Orchard Norfolk County Council £1350.00
    - iii) Events Committee Christmas Lights £300
    - iv) Allotment Rent 2021 £364.50
  - d) December and January 2022 financial statements - APPROVED
15. Planning:
- a. Planning applications received – None
  - b. Applications approved/refused by Borough Council:
    - i) 21/02080/F 8 Back Street South Creake NR21 9PG Single storey rear extension and alterations to dwelling – Application Permitted.
    - ii) 21/01433/F Old Butchers Shop, 54 Back Street, South Creake, NR21 9PG – Single storey and two storey extensions with associated alterations and erection of open cart shed – Application permitted
    - iii) 2101592/F Manor Farm Cottage Barn 48 Burnham Road South Creake NR21 9JF Single Storey rear extension and single storey side extension – Application Permitted
16. Allotment Matters:
- a. Report from Allotment Subgroup – None
  - b. Signage for Allotment – Cllr P Collins has removed the one to the allotment. AGREED to receive quote for 4 x A4 size metal backed stating “Allotment Holders Only”. One sign needs mending. Cllr B Sexton and Cllr P Collins to deal with fixing broken post.
  - c. Matter of no dogs on the allotment: Allotment holders are allowed their dogs but problem with members of public walking dogs.
  - d. Other allotments matter: None.
17. Public Participation:
- Member of Public raised a concern that there may be a right of way across the allotments to the horse pit. Locum Clerk to check definitive maps at Norfolk County Council put on to the agenda for next meeting.
  - Discussion on the signage of “clean up after dogs”. Cllr P Abbey to check signage.
18. Meeting date 2<sup>nd</sup> May 2022 is a Bank Holiday. AGREED to change to 9<sup>th</sup> May at 7.30pm. Cllr L Goodall to book Village Hall for dates.

Meeting Closed: 9.32pm

Date and times of next meetings 4<sup>th</sup> July, 5 September, and 7<sup>th</sup> November 2022

Signed..... Date:.....

THESE MINUTES ARE UNCONFIRMED UNTIL APPROVED BY FULL COUNCIL  
AND SIGNED ABOVE BY CHAIRMAN.