



SOUTH CREAKE

PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Memorial Pavilion on Monday 2nd of September 2024, from 8.30pm.

Present: Councillors, P Abbey, T Allen, J Amor, P Collins, L Goodall, B Sexton, S Baldwin, R Chantree.
Parish Clerk.
Borough Councillor Chris Morley

Members of Public: 4

1. The Chair welcomed all those present to the meeting.

2. **Apologies:** Cllr Rosen

3. **Declarations of Interest on Agenda Items:** None

4. **Minutes**

The Minutes of the Parish Council meeting held on the 1st of July 2024 were proposed by Cllr Sexton, seconded by Cllr Collins, and all in favour who were present at that meeting.

5. **Parishioner's Questions and Statements:**

a. Speeding along Back Street – the signage is poor and could we consider a 20mph limit. Clerk advised that a change in speed limit would cost over £30k but it was agreed to request additional speed signs from Highways. ACTION: Clerk

6. **Reports from County and Borough Councillors –**

Cllr Chenery – just returned from holiday and has nothing to report at this time but will provide an update.

Cllr Morley – The Internal Drainage Board receive 40% of all council tax = £3.5m and questions are being asked at Government level regarding this amount of tax payers money.

The Local Plan will be approved next March, and the amount of housing has been doubled to meet the new Government requirements. Much of this additional housing will be in the larger towns like King's Lynn, Downham Market and Swaffham.

The prom at Hunstanton requires a full inspection and it is anticipated that the costs could be over £1m.

The food waste project will take place again to encourage households to use the small bins. Recent fly tipping actions have been very successful. Various grants are now available including rural businesses, community buildings and information available on the Borough website.

7. Matters Arising:

- a. The footpath behind the pub has been cleared and Cllr Allen was thanked for this.
- b. The mole issue has returned to the playing field and the clerk has requested the technician to return.
- c. Wood carvings – Cllr Allen updated on the wood carvings and the bench is being worked on and should be available in the Spring. Cllr Abbey asked if the tree with the face could have the top trimmed and the possibility of a face being carved on the other side.

8. Open Spaces:

- a. SAM2 signs – Data has been downloaded as follows:
From March to August 24 = 95887 vehicles / average speed 39.1mph with a top speed of 75mph on the 18th of May at 20:15.
The clerk has obtained a quote for 2 new SAM units with solar power at a cost of £10k. Funding to be sought for part of this costs. Clerk will put in an application for the partnership scheme for 50%.
- b. No issues with streetlights reported.
- c. Village sign restoration will go ahead later this month.
- d. Additional adult outdoor equipment has been quoted for and it was agreed to go ahead with the installation which will include checking of the current equipment.

9. Finance

- a. To approve the September (to date) payments – Proposed Cllr Collins, seconded Cllr Goodall, and all in favour.
- b. Approve the July & August bank reconciliation, statements and payments – Proposed Cllr Sexton, seconded Cllr Collins and all in favour.
- c. To approve the first quarter financial review – proposed Cllr Allen, seconded Cllr Chantree and all in favour.

10. Correspondence:

- a. Clerks Report: All policies and procedures were reviewed in August and the new Financial Regulations now require approval – proposed Cllr Allen, seconded Cllr Collins and all in favour. A small issue with the AGAR was raised by the external auditors regarding a figure on quote on the fixed assets for last year being incorrect by just under £300. It was agreed that the correct figure can be hand written and initialed by Cllr Abbey and the clerk. This has been completed. Overgrown footpath & bollards on Winston Drive – not a highways issue. Booking for recycling centres has just been announced to start from November.
- b. Items for the next newsletter – Flooding Meeting and warning to adults using the children’s play equipment.
- c. Pathway on the green for disabled access – awaiting highways feedback.
- d. Burnside review – clerk has contacted the original solicitors but nothing back as yet. Suggestion that the area should come under allotments and a tenancy agreement/
- e. Local Plan – Cllr Morley will keep an eye on this for us and update when necessary.

11. Highways Matters

- a. Potholes reported on Castle Lane and the road sign to Walsingham has fallen down. Cllr Sexton to send location/pics to the Clerk.

12. Planning

- a. To consider new applications at the time of publishing & after:
24/01438/LB - & 1496/F VARIATION OF CONDITION 1 OF PLANNING CONSENT 23/01988/LB : VARIATION OF CONDITION 2 OF LISTED BUILDING CONSENT 22/01978/LB: Widening of access from Burnham Road including part demolition and rebuilding of part front wall to improve visibility from access point, General repairs to roadside wall, landscaping garden area including enhanced parking and turning area to front of house. Addition of porch to front of house and extension to rear of house for boot

room/rear entrance, extension to south elevation for conservatory, upgrading driveway surface areas, erection of new and replacement gates, general overhaul and repairs to house at Manor Farm House 57 Burnham Road South Creake FAKENHAM Norfolk NR21 9JG

24/01416/F - Linking of existing family room to dwelling house via glazed link together with external facing (brick/flint/timber) to existing building at Sambea Cottage Back Lane South Creake Fakenham Norfolk NR21 9PP

Received after the publication of the agenda:

24/01315/LB & 361/F – Sutton House, master bedroom extension.

It was agreed by all that a “no observations” comment be made for these.

b. To note application decisions: None

c. Appeals: No new appeals.

13. Allotment Matters

Cllr Amor reported:

Back Street: Our contractor has made a start on cutting the bank between the allotments and Back Street. We had a few complaints about lack of access to the allotments that run alongside the bank. There is still rubbish dumped on the track between the allotments at Back Street that is preventing the large path being cut. It may be we need a skip to clear this (no one has owned up to it).

33B The person who rents this has not been back to clear the plot after the broken down van episode. Caroline has sent a message to clarify the time period to clear or relinquish.

Chickens and cockerels: Caroline received a complaint about the noise. I went up to the plots and there are no chickens or cockerels now.

Leicester Road: We have received a complaint of very high conifers alongside plot 43. The trees are on the adjacent plot and the tenant has been asked to remove as they are not in line with the trees allowed on allotments, i.e fruit trees.

Another two tenants have been asked to cultivate their plots or relinquish.

Plot 1 As reported at the last meeting plot 1 has been relinquished . Agreed to go ahead with pedestrian access only.

We have three people on the waiting list..

New Terms of Letting. We need to get this agreed and signed off so we can issue. Several plots have not been kept cultivated, may be due to the weather and excessive growth. If we can get the New terms of letting document agreed, we can remind all tenants of their obligations. All in favour of the new Tenancy Agreement.

We need to progress the plans for the allotments to confirm whether the paths and boundaries are to prevent gardens encroaching on allotments.

14.To propose items for the Parish Council website: an allotment page with the Agreement.

15. Parishioner’s Participation:

a. The MacMillian Coffee Morning will take place on the 28th of September

b. The Pavilion-Memorial Hall report was given by the clerk from Mr. Hart:

Bookings have remained at a seasonal basis although our regular hirers have reported good attendances.

The highlight of last month was the Centenary Anniversary Celebration of the Tennis Club and it was pleasing to see that Tennis Club, Bowls Club and Pavilion joining together to celebrate the event which was a most enjoyable occasion.

c. Could seating be available on the former football concrete area – Cllr Abbey is looking at recycled benching.

17. Date of next Parish Council meeting and any agenda items:

It was noted that the next meeting to be held on Monday 7th of October 2024.

The Chairman thanked everyone for attending.

Meeting closed: 21:15

Page 4 of 4

PAYMENTS SEPTEMBER TO DATE:

Name	Reason	Amount £	
C Boyden	Salary	193.76	
HMRC	PAYE	61.00	(tba)
C Boyden	Expenses	38.50	
SSE	electricity	102.19	Standing Order

Signed :

Date